



CENTRE FOR SECURITY COOPERATION

26th MAG Meeting

Chairmanship of Bosnia and Herzegovina

Rakitje, 11th – 12th October 2011



Draft Program

11th October 2011

	Arrival of the delegations
14:00 – 15:30	Opening of the Budgetary Meeting
15:30 – 16:00	Coffee Break
16:00 – 17:30	Resumption of the Meeting
17:30	End of the Meeting
18:30	Departure from Hotel Holiday to the restaurant “Rakitje”
19:00	Welcome Dinner hosted by RACVIAC in the restaurant “Rakitje”

12th October 2011

09:00 - 10:30	MAG Meeting
10:30 - 11:00	Coffee break and Group Photo
11:00-12:30	Resumption of the MAG Meeting
12:30 – 14:15	Lunch
14:15-15:45	Resumption of the MAG Meeting
15:45-16:05	Coffee break
16:05-18:30	Resumption of the MAG Meeting
18:30	End of the Meeting
19:45	Departure from Hotel Holiday to the restaurant “Rakitje”
20:00-22:00	Official dinner (restaurant “Rakitje”)

13th October 2011

Departure of the MAG participants

USEFUL INFORMATION

Registration Form

In order to ensure sufficient administrative support, participants are kindly requested to timely complete registration form (Annex C) and e-mail (recommended) or fax it to the MAG Secretary. Please return completed registration form no later than **Monday, 3rd October 2011**.

Mrs. Glorija IVKOVIC, MAG Secretary
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Fax: +385 13330 809
Mobile: 00 385 98 454 623
e-mail: givkovic@racviac.org

Transportation

All participants are expected to **arrive to Zagreb, Croatia, on Tuesday, 11th October 2011**, while **Thursday, 13th October, is designated as the departure day**.

RACVIAC will provide local transportation: transfers from Zagreb Airport / Main Railway Station / Main Bus Station (in accordance with the data contained in the submitted registration form) to the hotel and back on the departure day, as well as during the scheduled official dinner in Rakitje.

Accommodation

All participants will be accommodated at "Rakitje" Hotel, ("Vitez Damir Martić" barracks) and Hotel Holiday. The MAG Secretariat will book hotel rooms in advance for all nominated participants. For this reason, it is very important that all participants timely and correctly complete and submit their registration forms. The costs for Bed and Breakfast per person/per night is 15 Euros for "Rakitje" Hotel and 55 Euros (plus 1 € of residence taxes) for Holiday Hotel. In order to be able to pay for the rooms at the special discount price, which Hotel Rakitje and Hotel Holiday offered to RACVIAC, please carry out your payments in the Admin & Finance Cell (only cash). This does not apply to any other hotel expenses (mini bar, telephone etc.), which should be paid at the hotel reception. Payments in the Hotel can be made in cash or by all major credit cards (American, Diners, Visa Card, Euro Card / Master Card).

Visas

A few MAG nations require visas to enter the Republic of Croatia (Annex D). In order to obtain visas, participants should contact Croatian Embassy accredited for their countries.



Chairmanship of Bosnia and Herzegovina

Finances (supported countries)

In accordance with the existing regulations, RACVIAC will cover travel expenses and accommodation costs for up to 2 participants from each supported country (Albania¹, Bosnia and Herzegovina, the former Yugoslav Republic of Macedonia², Serbia, Montenegro) for up to 2 nights. Catering for those days, besides official dinners and lunches, will also be covered by RACVIAC. Any additional personnel attending the meeting will have to cover their own expenses.

Administrative Services

RACVIAC will provide all necessary administrative services. Any additional documents and updated information will be timely distributed to all nominated participants.

Language

The working language of the Meeting is English.

Point of Contact:

Ms Glorija Ivković, MAG Secretary

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For any additional information please visit the RACVIAC web site: www.racviac.org

¹ With regard to the statement made by Albanian representative at the 22nd MAG Meeting and the official Note from the Albanian MOD, dated 7th October 2009, MOD of Albania will cover all the costs for the future MAG Meetings for the Albanian Delegation from MOD Albania

² Turkey recognizes the Republic of Macedonia with its constitutional name